

NTAA ONLINE SEMINAR Earn 6.5 CPD Hours

NTAA's

Tax & Payroll 2018/19 Online Seminar

Cost of Seminar

Members

- \$ 359 – Includes pdf and hard copy of the notes
- \$ 339 – pdf copy of the notes only

Non-Members

- \$ 459 – Includes pdf and hard copy of the notes
- \$ 439 – pdf copy of the notes only

Online Duration: 6.5 Hours

The most comprehensive and practical payroll workshop around – delivered online for you to watch it when you want, where you want.

We walk you through all of the important aspects of payroll administration with step-by-step procedures, detailed checklists, examples, forms and case studies.

All your questions are answered in 'plain English'!

Complete with seminar notes and software, this online workshop is for bookkeepers, payroll officers and company accountants with **the latest updates in Tax & Payroll.**

What's NEW?

- ✓ Comprehensive guide to Single Touch Payroll ('STP') for employers
- ✓ What you need to know about the one-off Superannuation Guarantee amnesty
- ✓ Details of proposed changes to HELP repayment thresholds, superannuation guarantee obligations, mandatory salary sacrificed superannuation reporting and expansion of STP reporting to small businesses
- ✓ Latest updates on Payroll tax changes for the different States and Territories
- ✓ Impact of recent tax law changes on salary packaging strategies

What do you receive?

You will receive comprehensive notes, software, a **FREE** call to our Tax Hotline. Plus, 6.5 hours of CPD.

You will have 30 days to watch this seminar, but the timer will not start until you commence the video.

Bonus Seminar Software

The software includes the PAYG tax tables, relevant ATO rulings, as well as:

- ✓ Employee kit with forms, checklists and calculators, providing a detailed look at hiring/firing and keeping staff
- ✓ Dealing with ongoing payroll issues
- ✓ An 'A to Z' guide to departing staff
- ✓ Paid Parental Leave (PPL)
- ✓ ATO Bulletins and guidelines specifically designed to help payroll officers



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Watch it when you want, where you want!

Tax & Payroll Online Workshop

NEW & UPDATED FOR 2018/19

The Hands-on PAYG Guide

Getting the PAYG essentials right

- Step-by-step guide to recording and paying PAYG amounts to the ATO
- Practical checklist for determining whether your workers are employees or contractors
- Special registration, withholding and reporting requirements for working holiday makers
- Varying the amount withheld when an employee's income changes

Dealing with allowances paid to employees

- How is the payment of an allowance (e.g., car or travel) treated for withholding purposes?
- NTAA guide to dealing with the living-away-from-home allowance rules

Contractor and consultant guidelines

- When do you withhold tax from payments to contractors, consultants, etc.?
- Court decisions cast doubt on whether companies or trusts avoids contractors being employees!

A step-by-step guide to preparing payment summaries

- What are the different types of payment summaries?
- Which allowances are included on an employee's payment summary?
- When and how do you amend a payment summary?

A Comprehensive Guide to the Superannuation Guarantee Scheme

Dealing with the Superannuation Guarantee ('SG') Scheme

- Who is an employee for SG purposes?
- Understand the age limit requirements
- SG penalty relief on late payments by employers
- NEW** proposed changes to provide relief for high income earners with multiple employers
- NEW** one-off amnesty for employers to catch up on historical SG underpayments

Dealing with super choice

- What are the record-keeping requirements?
- Small business 'clearing house' concessions for providing super support for staff

Everything you need to know about Single Touch Payroll (STP)

- Who is required to comply with STP?
- Which payments are required to be reported on a 'real-time basis'?
- What reporting obligations do STP reporting replace?

Take the Guesswork out of Termination Payments

A detailed guide to paying termination payments

- What is an employment termination payment ('ETP')?
- A checklist of procedures for employers to follow when making ETPs
- Understand the 'whole-of-income' cap

Tax treatment of unused annual and long service leave when paid on termination

- How do you calculate the unused leave payment components and the amount of tax to withhold?
- What are the payment summary reporting requirements?

PAYG withholding from redundancy payments

- What is a 'genuine redundancy'?
- How is the tax-free component of a redundancy payment calculated?

Dealing with the death of an employee

- What are the PAYG reporting requirements for payments on the death of an employee?
- What happens with payments made to a 'non-dependant' (such as to an adult child)?

A Detailed Guide to Payroll Tax and WorkCover

Essential Payroll Tax issues for employers

- State-by-State – 'wages' caught for payroll tax
- LATEST** tax thresholds/rates and calculations
- Employers with employees in more than one State

A 'hands-on' guide to WorkCover

- What 'wages' are caught for WorkCover?
- What payments are exempt from WorkCover?
- How does salary packaging affect WorkCover?

SuperStream Obligations

- Understand employer SuperStream obligations
- Be confident when dealing with employees who have an SMSF
- When can clearing houses be used by employers?

Dealing with the Basics of Salary Packaging

Fundamentals of salary packaging

- When is salary packaging tax effective?
- Sample clauses that are a **MUST** in salary packaging agreements
- How will proposed changes to SG obligations impact on salary packaging agreements
- How is the salary sacrifice amount calculated?

Advanced salary packaging for employees earning less than \$80,000

- Salary package rental property expenses to beat the GST
- Impact of recent changes to rental property deductions on salary packaging strategies
- Salary package iPads, laptops, electronic diaries, etc., to save \$'000s
- Checklist of exempt benefits and concessional benefits to package
- Employers achieve payroll tax savings by allowing packaging
- Salary package into super and save \$'000s

NTAA Reportable Benefits Kit

Fundamentals of reportable fringe benefits and payment summaries

- Which fringe benefits are recorded on an employee's payment summary?
- How do reportable benefits affect employee entitlements and obligations?
- Requirement for employers to identify whether they are an 'exempt employer' or not

How to record super on an employee's payment summary

- What super contributions must be recorded on a payment summary?
- Latest guidelines with respect to Reportable Employer Superannuation Contributions

Tax & Payroll Workshop 2018/19 Registration

This document will be a tax invoice for GST when fully completed and you make payment to the National Tax & Accountants' Association Ltd. NTAA's ABN: 76 057 551 854

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